

ASSIGNMENT-SPECIFIC MEDICAL EMERGENCY ACTION PLAN

Pre-Planning for today's assignment

What are the likely hazards that could cause injuries? What kind of severe injuries?		
Who is the likely in-charge DIVS or overhead for an emergency in your assigned area today? (i.e. "Division Zulu")		
Who are the Medical personnel assigned to your part of the incident? What are their capabilities?		
Other Emergency Responders: fire dept, crash rescue, ambulance?		
Communications: Command channel, Air to Ground, Medical helicopters, local rescue/medical?		
Transportation methods available	Ground vehicle, drop point, coordinates, travel route?	
	Aircraft I.D, helispot names, coordinates? Hoist capable, internal transport	
	Other available methods - contingency	
Most likely workforce for evacuation		

Response checklist

Who takes charge?

- DIVS or designated Overhead manages the overall scene and evacuation process.
- Medical personnel and emergency responders manage patients and conduct rescues.
- OPS and IC make command decisions so the emergency can be given full attention and management. They continue to manage ongoing incident operations.

Response sequence:

- First, secure the scene and protect responders and patients from further injury.
- Clear the Command channel for "Emergency Traffic only" if this is a critical emergency. If not, inform Communications of non-critical-emergency status and use normal communications.
- Contact closest Medical personnel and DIVS or designated Overhead for response.
- Notify Communications to initiate Accident Action Plan response.

Information for Communications:

- Type and extent of injuries?
- Airway or breathing problems? Serious bleeding?
- Is an EMT present or needed? Are Paramedics (Advanced Life Support) needed?
- Specific location of patients (Lat/Long, access route, DP#, helicopter Landing Zone)?
- What type of transport is needed? Helicopter medevac, hoist, ambulance or ground transport?
- Name of contact person in charge of the scene.
- Do not use names of patients at any time.
- Medical Emergency Responders confer with Medical Unit Leader and DIVS or designated Overhead to determine if this is a critical emergency and what type of transport is needed.

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USER GUIDE

Use this plan as a part of the Incident Action Plan (IAP) or as a pocket guide. The blank form should be filled out with participation during division, crew and section briefings. Operations and Division Supervisors should prompt users so their information is consistent with planned responses, but also include solutions specific to their own situation. Field users should provide feedback to Planning to improve IAP information.

This can also be used as a training aid to help trainees develop effective analysis techniques for planning responses.

- Use the Pre-Planning for today's assignment table as a briefing discussion-guide in your daily Division or Section breakout to identify how you would deal with emergencies in your work area.
- Write down specific information. This can be obtained from the daily briefing, other parts of the IAP, your supervisors, resources already on site and your own knowledge. Identify medical capabilities, crews with the best evacuation capabilities, vehicles and aircraft to transport patients, etc.
- Refer to the Incident Action Plan: Air Operations Summary, Medical Plan, Division Assignment Lists, communication plan, LCES safety analysis and maps for specifics.
- Revise the information every time the situation changes.
- Use the table as a quick information reference if you have an actual emergency.
- Use the Response Checklist to review management priorities and trigger initial actions if an emergency occurs.
- Use the Information for Communications as a checklist to notify additional people who need to initiate support actions.
- Provide daily feedback so plans can be updated or corrected.

This user guide need not be included in IAP's. It is intended as an introductory briefing sheet.